

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
THURSDAY, JUNE 16, 2005
8:30 A.M.**

Commissioners Present: Larry Hudkins, Chair
Deb Schorr, Vice Chair
Bob Workman
Ray Stevens

Commissioners Absent: Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Bruce Medcalf, Lancaster County Clerk
Ann Taylor, County Clerk's Office

The Vice Chair opened the meeting at 8:31 a.m.

AGENDA ITEM

1 APPROVAL OF THE STAFF MEETING MINUTES OF THURSDAY, JUNE 9, 2005 AND DEPARTMENTAL BUDGET HEARING MINUTES OF THURSDAY, JUNE 9, 2005

MOTION: Stevens moved and Workman seconded approval of the Staff Meeting minutes dated June 9, 2005 and Departmental Budget Hearing minutes dated June 9, 2005. Workman, Schorr and Stevens voted aye. Hudkins was absent from voting. Motion carried.

Hudkins arrived at 8:33 a.m.

2 ADDITIONS TO THE AGENDA

- A. Placement of Warning Siren on South 98th Street and Old Cheney Road
- B. A political subdivision tort claim filed against the Lancaster County Corrections Department by Patrick Yetter for lost property, in the amount of \$100

MOTION: Stevens moved and Workman seconded approval of the additions to the agenda. Schorr, Hudkins, Stevens and Workman voted aye. Motion carried.

ADMINISTRATIVE OFFICER REPORT

F. Financing for Emergency Management Mobile Command Post

Dave Kroeker, Budget and Fiscal Officer, presented a memorandum from the Purchasing Department indicating that a deposit is due within seven calendar days of the manufacturer's notice of build date (Exhibit A). The deposit amount is 50%, plus the cost of a performance bond, for a total of \$50,129.50. The remainder is due at delivery, estimated around February 1, 2006. He said financing will be through a Nebraska Association of County Officials (NACO) Lease-Purchase and recommended that the County lock in the rates shown in the Debt Service Schedule (see agenda packet).

Brief discussion took place as to whether to proceed with a five-year or seven-year amortization.

MOTION: Workman moved and Schorr seconded to proceed with a Nebraska Association of County Officials (NACO) Lease-Purchase with a seven-year amortization. Workman, Stevens, Schorr and Hudkins voted aye. Motion carried.

The Board asked Kroeker to adjust Emergency Management's budget for the lease payment and to notify the City.

ADDITIONS TO THE AGENDA

A. Placement of Warning Siren on South 98th Street and Old Cheney Road

MOTION: Schorr moved and Stevens seconded to authorize installation of a warning siren in the county right-of-way on South 98th Street and Old Cheney Road. Schorr, Stevens, Workman and Hudkins voted aye. Motion carried.

3 BUDGET WORK SESSION - Dave Kroeker, Budget and Fiscal Officer

Dave Kroeker, Budget and Fiscal Officer, reviewed FY06 Budget Adjustments to Agency Budgets (Exhibit B).

The Board asked Kroeker to verify that: 1) The City still has \$50,000 in their budget for the Youth Services Center; and 2) A part-time expediter is built into the Grants Budget. Kroeker was also asked to check the details of funding for juvenile diversion.

Schorr asked that additional discussion of the computer improvements and the contingency for Crisis Center overflow be scheduled. She also requested an update on the Bryan/LGH settlement (case rate).

Brief discussion took place regarding the request from County Court for additional paid parking stalls to equal the number awarded to the District Court, with a suggestion that the County agree to pay half the cost of the stalls. The Board asked Kroeker to assess the financial impact and report back.

4 LABOR NEGOTIATIONS - Don Taute, Personnel Director; John Cripe, Classification and Pay Manager

MOTION: Schorr moved and Workman seconded to enter Executive Session at 9:15 a.m. for discussion of labor negotiations. Schorr, Workman, Stevens and Hudkins voted aye. Motion carried.

MOTION: Stevens moved and Schorr seconded to exit Executive Session at 9:53 a.m. Workman, Stevens, Schorr and Hudkins voted aye. Motion carried.

5 FAMILIES FIRST & FOREMOST (F³) TRANSITION - Renee' Dozier, F³ Director

The Board asked that the item be rescheduled, as Renee' Dozier, F³ Director, did not appear.

Kerry Eagan, Chief Administrative Officer, reported that the federal government has denied the County's request to spend down the remaining grant funds through the end of the calendar year.

Kristy Mundt, Deputy County Attorney, said she will work with Dozier to extend the final three contracts for two months.

6 A) PROPERTY MANAGEMENT BUDGET; AND B) CENTERPOINTE LEASE OF FORMER ATTENTION CENTER FOR YOUTH - Don Killeen, County Property Manager

A) Property Management Budget

Don Killeen, County Property Manager, gave an overview of capital improvement projects.

Schorr asked Killeen to consider replacement of Trabert Hall's steps, citing liability concerns.

B) CenterPointe Lease of Former Attention Center for Youth

Killeen reported a \$150,942.53 net difference in the anticipated and actual costs for renovation of the former Attention Center for Youth for the CenterPointe Project (Exhibit C).

Topher Hansen, CenterPointe Director, appeared and asked the Board to pull out demolition costs and to extend the lease out to cover the extra amount. Another option would be to set up a twenty-year amortization schedule with a ten-year balloon.

MOTION: Schorr moved and Stevens seconded to direct the County Attorney's Office to draft changes to CenterPointe's lease agreement, extending it three years. Schorr, Stevens, Workman and Hudkins voted aye. Motion carried.

7 LANCASTER COUNTY INDIGENT DEFENSE ADVISORY COMMITTEE RECOMMENDATIONS ON JUVENILE COURT CONTRACTS - Dennis Keefe, Public Defender

Dennis Keefe, Public Defender, said five proposals were submitted by lawyers and law firms in Lancaster County for the purpose of entering into a contract with the County for representation in abuse and neglect cases in Juvenile Court. He said the Lancaster County Indigent Defense Advisory Committee has reviewed the proposals and recommends that the County enter into contracts with the Morris & Titus Law Firm and the Pierson/Fitchett Law Firm. Keefe said Roger Heideman of the Morris & Titus Law Firm has a number of appointments in the Juvenile Court and said he will ask whether he would be willing to include his current pending cases in the contract for the second year compensation level.

MOTION: Stevens moved and Schorr seconded to direct the County Attorney's Office to prepare contracts with the Morris & Titus Law Firm and the Pierson/Fitchett Law Firm. Schorr, Stevens, Workman and Hudkins voted aye. Motion carried.

Keefe said costs in the Juvenile Court are "skyrocketing", due to the huge increase in abuse and neglect case filings, and suggested that the County form a coalition to push for legislation to have the State to pick up some of the costs.

Hudkins asked Workman to bring the issue before the Nebraska Association of County Officials (NACO) Board and to see if it can be made a legislative priority.

8 ACTION ITEMS

- A. Letter of Support for Lincoln Convention & Visitors Bureau (CVB) Bid on 2008 Western National Championships (Senior Softball - USA)

The Board reviewed the letter draft (see agenda packet).

MOTION: Schorr moved and Workman seconded to send the letter, as presented. Schorr and Workman voted aye. Stevens and Hudkins voted no. Vote tied. Motion failed due to the lack of a majority.

MOTION: Stevens moved and Hudkins seconded to send the letter with the following revision:
Change *Huskers* to *Cornhuskers* in the first sentence of the third paragraph.
Workman, Stevens, Schorr and Hudkins voted aye. Motion carried.

- B. Microcomputer Requests:
 - 1. C#2005-212, \$866.42 for a Dell 5200n Laser Printer from the County Clerk's Budget
 - 2. C#2005-213, \$729.71 for Two (2) Dell 1700n Laser Printers from the County Assessor's Budget

MOTION: Stevens moved and Workman seconded approval of the microcomputer requests, provided they are at the "two for one" pricing. Workman, Stevens, Schorr and Hudkins voted aye. Motion carried.

ADDITIONS TO THE AGENDA

- B. A political subdivision tort claim filed against the Lancaster County Corrections Department by Patrick Yetter for lost property, in the amount of \$100

NOTE: The Board denied the claim at the June 14, 2005 Board of Commissioners Meeting.

It was noted that there is a discrepancy between the amount of money that the booking officer reported that Yetter had on his person at the time of book-in and the amount that the account manager reported was removed from the "money-in" envelope.

Board consensus was to investigate the matter further. Commissioner Stevens offered to review a video tape of the book-in transaction.

9 ADMINISTRATIVE OFFICER REPORT

A. National Association of County Officials (NACo) Drug Card (Exhibit D)

MOTION: Workman moved and Schorr seconded to direct Gwen Thorpe, Deputy Chief Administrative Officer, to assist with marketing of the National Association of County Officials (NACo) Drug Card with a launch date of August 1, 2006, utilizing Wagey Drug (Lancaster County's General Assistance (GA) Pharmacy) as the launch site, and an initial printing of 25,000 cards.

It was suggested that the Lincoln-Lancaster County Health Department and Joan Anderson, Lancaster County Medical Society Executive Director, assist with distribution of the cards.

ROLL CALL: Workman, Schorr and Hudkins voted aye. Stevens voted no. Motion carried.

B. County Board Letterhead

Board consensus was to place an order for letterhead, envelopes, note cards and business cards that incorporate the new seal. Minor revisions to the wording and placement were requested.

C. County Board of Zoning Appeals Appointment

Eagan said Dennis Heckman's term expired on April 1, 2005 and said he has indicated that he is not interested in serving an additional term.

Stevens recommended appointment of Tom Thurber and agreed to contact him to see whether he would be interested in serving.

D. United Way Campaign (Participation as a "JumpStarter")

MOTION: Stevens moved and Workman seconded to participate in the United Campaign as a "JumpStarter". Schorr, Stevens, Workman and Hudkins voted aye. Motion carried.

E. Wildlife Control Program Update

Eagan said John Hobbs, State Director of United States Department of Agriculture's (USDA's) Animal and Plant Health Inspection Service (APHIS) Wildlife Services Program, has submitted a draft agreement for a wildlife specialist to respond to calls in Lancaster County. The County would pay \$20,000 under terms of the contract.

Board consensus was to consider the proposal as part of its budget considerations.

F. Financing for Emergency Management Mobile Command Post

Item moved forward on the agenda.

G. Mayor's Records Storage Committee (Appointment of Dave Kroeker, Budget and Fiscal Officer; Don Killeen, County Property Manager; and Brian Pillard, Records & Information Manager)

Informational only.

H. The Pipeline Group (Annual Government Liaison - Emergency Response Program on Thursday, June 30, 2005 at 11:30 a.m., 241 Victory Lane, Lincoln Firefighters Reception Hall)

Eagan indicated plans to attend the morning session. Workman will attend the dinner and a program on damage prevention related to excavation activities that evening.

I. Transfer of Development Rights

Eagan said the Planning Department has received a legal opinion from the County Attorney's Office on the transfer of development rights issue and has requested further refinement.

J. Letter to City Council Regarding Rural-to-Urban Transition Streets (RUTS) (Exhibit E)

MOTION: Schorr moved and Workman seconded to authorize the letter to be sent, with signature by the Chair. Schorr, Workman and Hudkins voted aye. Stevens voted no. Motion carried.

K. Comprehensive Plan Amendment No. 05012

Additional discussion took place regarding a request from the Planning Director and applicant, to withdraw Comprehensive Plan Amendment No. 05012, to amend the 2025 Lincoln/Lancaster County Comprehensive Plan to change the land use from Urban Residential to Commercial and to change the commercial size designation from Neighborhood Center to Community Center, on land generally located at North 84th and Adams Streets.

Board consensus was to take no action at this time.

10 DISCUSSION OF BOARD MEMBER MEETINGS

A. Information Services Policy Committee (ISPC) - Stevens

Meeting cancelled.

B. Joint Budget Committee (JBC) - Workman, Stevens

Stevens said the committee reviewed funding proposals and will forward its recommendations for consideration at the City-County Common Budget Hearings.

C. Nebraska Association of County Officials (NACO) Board of Directors - Workman

Workman said the budget was approved.

D. Railroad Transportation Safety District (RTSD) - Workman, Stevens, Schorr

Schorr reported approval of the budget, noting that the full levy amount is requested. She said the Capital Improvement Program (CIP) for the coming years was presented and said Southwest 40th has moved forward on the schedule.

E. Region V Governing Board - Schorr

Schorr reported approval of the budget and contracts for the coming year. She said Gage County has instituted drug testing for General Assistance (GA) clients and Region V has asked Nebraska Association of County Officials (NACO) to take the position that all counties should do drug testing of GA clients. Schorr also reported that Gage County does not provide GA benefits to convicted felons.

Schorr also reported on the Region V Services Meeting and said the salary for Dave Merrill, Region V Services Executive Director, was increased so that it is equal to that of C. J. Johnson, Program Administrator for the Region V Mental Health, Alcoholism & Drug Abuse Program.

F. Lincoln-Lancaster County Ecological Advisory Committee (EAC) - Heier

No report.

G. Air Pollution Control Advisory Board - Hudkins

No report.

H. Board of Health - Hudkins

No report.

11 ADJOURNMENT

MOTION: Schorr moved and Stevens seconded to adjourn the meeting at 11:59 a.m. Workman, Stevens, Schorr and Hudkins voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk